CITY OF PELHAM – WORK SESSION

Pelham City Hall – Council Conference Room
October 15, 2012 – 6:30 p.m.

MINUTES

Proper notice of the regular scheduled Pelham City Council Work Session was given at least 72 hours in advance of such public meeting and the notice remained posted through the scheduled meeting.

Members of the Pelham City Council met on October 15, 2012 at 6:30 p.m. The regular work session was held in the Council Conference Room in Pelham City Hall and was open to the public. The work session was called to order by Council President Riddle at 6:30 p.m.

Call to Order

Roll Call

The following elected officials were present:

Mayor Don Murphy
Council President Teresa Riddle
Councilmember Bill Meadows
Councilmember Steve Powell
Councilmember Karyl Rice
Councilmember Ron Scott

Media Present: Neal Wagner, Shelby County Reporter.

Others present: City department heads, city employees and members of the public.

Approval of Minutes

A motion was made by Mr. Meadows to approve the October 1, 2012 regular work session minutes. The motion was seconded by Mr. Scott and by voice vote the motion was passed unanimously by those members present.

Mayor's Comments

Mayor Murphy elected to hold his comments until the regular council meeting.

Review of Council Agenda

Dr. Riddle reviewed the council agenda for October 15, 2012.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Roll Call

E. Consent Agenda

1. Approval of the October 15, 2012 City Council Agenda.

2. Approval of the October 1, 2012 regular City Council meeting minutes.

3. Approval of the following non-budgeted expenses from restricted fund accounts. None

F. Public Hearing - None

G. Mayor Don Murphy - Comments

H. Proclamations - None

I. Requests to Address the Council - None

J. Old Business - None

K. New Business

1. Review of Provisional Ballots and 2012 Municipal Runoff Election Results.

   There were no council comments.

2. Resolution 2012-10-15-01 canvassing the results of the City of Pelham municipal runoff election for City Council Place 4.

   There were no council comments.

3. Presentation of the Certificate of Election to Maurice Mercer, Council-Elect, Place 4.

   Dr. Riddle asked Mayor Murphy to present the Certificate of Election to Mr. Mercer.

4. Resolution 2012-10-15-02 for consideration to accept the low bid for the production of the Pelham Magazine for 24 months from me2graphics, LLC in the amount of $ 4,724.00 per issue and authorizing the mayor to sign the contract on behalf of the City of Pelham. Mrs. Rice moved to remove the item from the agenda. Mr. Scott seconded the motion. Mr. Powell noted the news magazine was a request for proposals and not a bid. He further stated the next administration should make the decision on moving forward with the awarding of the magazine contract. There being no further discussion the motion to remove Resolution 2012-10-15-02 from the October 15, 2012 agenda passed by a vote of 4-1 with Dr. Riddle voting no.

5. Resolution 2012-10-15-03 for consideration to approve Hazard Mitigation Grant Program HMGP DR (1797-0006) "Highway 261 Drainage Project", the required matching funds and further authorizing the mayor to sign the grant contract on behalf of the City of Pelham. (FIRST READING) Mr. Powell stated the grant application process was begun in 2009 by this council and he would like to seek closure on this project. He stated he would move to suspend the rule for immediate consideration in order that Resolution 2012-10-15-03 could be considered tonight by the city council. Mrs. Rice questioned the location of the detention ponds and the ownership of the property. City Engineer Jesse Jowers stated the city acquired property though a state tax sale and the property is actually located in Helena. Mrs. Rice asked about the grant amount approved by the Federal Emergency Management Agency (FEMA). Findley Frazer, Goodwyn, Mills and Cawood, Inc., explained the FEMA funding process and the amount available to Pelham in this grant. Mr. Frazer further explained FEMA only had $ 1,033,334.00 available in funds for this grant project. Additional money could be made available if other FEMA grantees return funds or their projects come in under budget. There was additional discussion between the members of the council and Mr. Frazer. Mayor Murphy stated this is an opportunity to fix a 20 year old problem and encouraged the council to approve the resolution tonight. Mr. Frazer stated in-kind services and property could be used as the city's portion of the local match. Mr. Powell noted the $ 139,000 in engineering fees would be paid from the grant and would count toward the city's match. The resolution was amended and the words "up to" added to the amount of the city's grant match.

6. Resolution 2012-10-15-04 for consideration to authorize the mayor to sign a contract with Goodwyn, Mills and Cawood, Inc. for constructing, engineering, inspection costs and construction materials testing costs related to the Hazard Mitigation Grant Program HMGP DR (1797-0006) "Highway 261 Drainage Project" on behalf of the City of Pelham. (FIRST READING)

   There were no additional council comments.

L. Council and Public Comments

M. Public Announcements

A Human Resources orientation session for the mayor-elect and council-elect will be held on Tuesday, October 23, 2012 at 5:30 p.m. in the Council Conference Room at Pelham City Hall. Topics for discussion will include a review of the Pelham Civil Service Handbook, the Alabama Ethics Law and the Alabama Open Meetings Act.

N. Adjournment

Old Business – AS TIME PERMITS

None

New Business – AS TIME PERMITS

None

Announcements

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Adjournment

Mrs. Rice moved to adjourn the work session and said motion was seconded by Mr. Meadows. The motion passed unanimously by those members present and the work session was adjourned at 7:06 p.m.

Respectfully submitted this 15th day of October 2012.

Tom Seale, CMC, City Clerk

[SEAL]