CITY OF PELHAM

Council Regular Work Session

Pelham City Hall – Council Conference Room
October 3, 2011 – 6 p.m.

MINUTES

Proper notice of the regular scheduled Pelham City Council Work Session was given at least 72 hours in advance of such public meeting and the notice remained posted through the scheduled meeting.

Members of the Pelham City Council met on October 3, 2011 at 6 p.m. The regular work session was held in the Council Conference Room of Pelham City Hall and was open to the public. The work session was called to order by the Mr. Dickens at 6:06 p.m.

The following elected officials were present:

Mayor Don Murphy
Council President Mike Dickens
Councilmember Bill Meadows
Councilmember Teresa Nichols
Councilmember Steve Powell
Councilmember Karyl Rice

Media Present: Neal Wagner, Shelby County Reporter

Others present: City department heads, city employees and members of the public.

Approval of Minutes

A motion was made by Mr. Meadows to approve the September 19, 2011 regular work session minutes. The motion was seconded by Mr. Powell and by voice vote the motion passed unanimously. A motion was made by Mr. Powell to approve the September 26, 2011 special work session minutes. The motion was seconded by Mr. Meadows and by voice vote the motion passed unanimously.

Mayor's Comments

Mayor Murphy elected to hold further comments until council meeting.

Review of Council Agenda

Mr. Dickens reviewed the council agenda for October 3, 2011.

E. Consent Agenda

(A consent agenda is presented by the Council President at the beginning of a council meeting. Items presented on the consent agenda are considered routine and non-controversial and are organized apart from the rest of the agenda and are adopted by general consent without debate. Items may be removed from the consent agenda on the request of any one member. Removed items may be taken up either immediately after the consent agenda is approved or placed later on the agenda at the discretion of the Council President and City Council.)

1. Approval of the October 3, 2011 City Council Agenda.

2. Approval of the September 19, 2011 regular City Council meeting minutes.

3. Approval of the following non-budgeted expenses from restricted fund accounts: None

F. Public Hearing – None

G. Mayor's Comments - None

H. Proclamations - Proclaiming October 2011 as "Domestic Violence Awareness Month" in the City of Pelham. Brigette Starr, Development Director of SafeHouse, will be present.

I. Requests to Address the Council – Debbie Grebel, Grebel Dance, will announce this year's "Mother Ginger" for their production of *The Nutcracker*.

J. Old Business

K. New Business

1. Resolution 2011-10-03-01 for consideration of the ABC Application for 050 – Retail Beer license (Off Premises Only) and a 070 – Retail Table Wine license (Off Premises Only) for applicant Sahajanand Swami, Inc. doing business as Jet Pep 9 located at 2310 Highway 31 South, Pelham, Alabama 35124 and repealing Resolution 2011-09-12-02.

2. Resolution 2011-10-03-02 affirming the mutual aid agreement between St. Clair County, Alabama and the City of Pelham, Alabama.

3. Resolution 2011-10-03-03 for consideration to approve the City of Pelham General Fund, Pelham Civic Complex, Pelham Racquet Club and Ballantrae Golf Club operating budgets for fiscal year 2012. Mr. Powell updated the council on his desire to have a consultant evaluate the city's computer expenditures. He stated a meeting has been set for Thursday, October 6, 2011, to discuss the issues with a consultant. Expectations of the meeting are: qualifications, scope of work, pricing, projected timeline, analyzing

and providing recommendations which will be brought to the council for consideration. The recommendations will allow the city to move forward with a request for proposals (RFP). Mr. Powell requested the council hold all purchases of computer hardware and software upgrades until the evaluations and recommendations could be brought before the council.

4. Resolution 2011-10-03-04 for consideration to approve the City of Pelham Water Department's and Sewer Department's operating budgets for fiscal year 2012.

5. Resolution 2011-10-03-05 for consideration to approve the City of Pelham capital improvement budget for fiscal year 2012.

6. Resolution 2011-10-03-06 for consideration to approve the City of Pelham Water Department's and Sewer Department's capital improvement budgets for fiscal year 2012.

7. Resolution 2011-10-03-07 for consideration of an ABC Application for 010 – Lounge Retail Liquor – Class 1 license for applicant Michael and Becky Overton operating under the trade name McDuff's Pub and Grill, 201 Canyon Park Drive, Pelham, Alabama 35124. Mr. Meadows stated a background check on the applicants was provided to the city and apparently was separated when sent to the Police Department. Mr. Powell stated a certificate of occupancy was not provided in the application packet as required by city ordinance. Mr. Meadows said the applicant did not disclose any criminal history. The applicant said the information was attached. Police Chief Tommy Thomas stated the original application was incomplete as to the criminal history and the disposition of the cases.

<u>Old Work Session Business</u>

<u>New Work Session Business</u>

Update on Request for Qualifications for Ice Rink Management. (Mr. Meadows)

Mr. Meadows provided the council with a sample Request for Qualifications (RFQ) provided by Rink Management Systems. A timeline was discussed by the council. Mr. Meadows recommended fast tracking the process by calling a special council meeting to approve the RFQ. Dr. Nichols stated she is comfortable moving forward with the RFQ. Mr. Dickens polled the council and it was agreed to move forward with the issuance of the RFQ by the city clerk.

Mercer Pay Scale

Dr. Nichols asked to address the council and stated the following concerns: (1) the City should not expand the salary range, (2) the City should not drop employees into a scale just to make it fit and (3) there are legal issues in complying with the City's Civil Service Law. Dr. Nichols proposed a

23 step pay scale, with 1.50% between each step. The expected cost would be approximately $ 59,000 to make the adjustments. Mr. Meadows expressed several concerns he had with the proposal. Dr. Nichols said the Mercer recommended grades have been followed. Mr. Powell mentioned several items in the proposal he agreed with. He disagrees with the proposed 1.50% between steps and Mercer's grading process. Dr. Nichols requested to add the 23 step proposal to the October 3 agenda. Mr. Dickens said he would like to see the numbers on 20 steps with 2.0% between each step. Dr. Nichols said the law hinders our ability to move forward. Further discussion followed among the council members as to the number of steps to include in the pay scale matrix.

Announcements

Adjournment

Mr. Meadows moved to adjourn the work session and said motion was seconded by Dr. Nichols. The motion passed unanimously by those present and the work session was adjourned at 7 p.m.

Respectfully submitted,

Tom Seale, CMC, City Clerk

CITY OF PELHAM CITY SEAL ALABAMA

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