

**Work Session
City Council Elect
10/23/2008
5:00 p.m.
Council Conference Room
City Hall**

In attendance:

Teresa Nichols, Mike Dickens, Bill Meadows, Steve Powell, Karyl Rice, Don Murphy, Donna Treslar, Media (Walter Bryant, *Birmingham News*)

Mike Dickens called the meeting to order.

Discussion Items:

Council Member facilities: City Hall Conference room will become Council Conference Room and an office across the hall will be made available with file cabinets (with keys) and mail box for each member, phone, and computer. Keys will be made available for city hall access as well as the two rooms.

Council members will receive a pelhamonline.com email address. They are to contact Dellann@pelhamonline.com Some discussion on expansions to the web site were discussed including a business directory.

Donna Treslar will be liaison to the council. Communication about "what's going on" will be made available to all council members.

Council member interaction with any and all city employees is open. It was affirmed that the role of the council ensures that any executive issues must be channeled through the Mayor to city employees.

The mayor's office will pen a letter to all department heads regarding city council member engagement.

Donna Treslar stated that department heads attend council meetings when they have an item on the agenda. Department head reports are computer generated. If the council requests more information in a revised format, ask.

Council members elect requested agenda and supporting documents be provided before Monday night's Work Sessions. This would mean an earlier cutoff for submitted items.

Pelham City News will have a page in each issue dedicated to the city council members. Mike Dickens will begin with the first issue and then it will rotate according to Place #.

There are approximately 10 issues/year. Members requested a static border that provides contact information for all city council members.

Bill Meadows requested that we explore video streaming of council meetings. Donna Treslar will explore what this involves.

The newly elected members discussed the November 3 meeting agenda. Donna will call the meeting to order. Mike Shaw, pastor of First Baptist Pelham, will lead the invocation. John McBrayer will lead the Swearing-In Ceremony. Officials will sign the Oath of Office and the election of the president and president pro tempore will follow. Council will adopt Rules of Procedure Ordinance No. 435 to replace Ordinance No. 399 which is in use for the current council.

Council Appointments will be announced.

Public Safety: Steve Powell

Public Works: Teresa Nichols

Parks & Recreation/Library: Bill Meadows

Finance: Mike Dickens

Planning & Zoning: Karyl Rice

Karyl Rice will be the council member to sign checks. (Two signatures are required for signing all checks.)

Appointment of City Clerk will be made (Donna Treslar). The Fire Chief, Police Chief, City Prosecutor and Municipal Judge shall continue in their respective duties under the current pay plan, temporarily, pending such times as the council shall make permanent appointments.

Other Items:

Pre-council meetings will continue in the council conference room. A meeting with the Shelby County Board of Education will be scheduled post haste to discuss a partnership for ensuring excellence in Pelham City Schools. HOA meetings with council members will be explored.

Donna Treslar expressed her appreciation for re-appointment as City Clerk.

Don Murphy affirmed the group and reminded members that we have promises to keep and that we have such an opportunity to move Pelham forward. His goal, affirmed by council members, is that excellence in every area is the goal for Pelham.

Walter Bryant will continue to cover Pelham for the Birmingham News.

The meeting was concluded.

Respectfully submitted,



Teresa Nichols
Council Member Elect
Substitute Clerk